

Library Membership

Eligibility for Membership

To be eligible for membership, an individual must meet one of the following criteria:

1. Be a permanent resident within the Kandy Municipal Council area.
2. Be employed in either the government or private sector within the Kandy Municipal Council area.
3. Be enrolled as a student in a National School or International School within the Kandy Municipal Council area.

Exception:

Individuals who do not meet the above qualifications may still be eligible for membership if they are permanent residents within a 10-mile radius outside the Kandy Municipal Council area.

Who Can Sign as a Guarantor on a Membership Application

1. A member of the Kandy Municipal Council.
2. A Western or Ayurvedic practitioner who is a permanent resident within the city limits.
3. A Permanent Resident Magistrate or a JP within the city limits.
4. A person who owns immovable property within the city limits with an annual value of Rs. 7,500 or more.
5. For students, one of the parents can sign as an additional guarantor.
6. For employed individuals, the head of their institution must sign as the additional guarantor.

Membership Fee

Category		Deposit Rs	Annual Subscription Rs
Within the city limits	Adult	300	200
	Children	100	50
Out of the city limits	Adult	1000	250
	Children	150	150
Without a guarantee (within the city limits)	Adult	2000	250
Without a guarantee (within the province)	Adult	3000	250
All island		5000	250

Borrowing Facilities and Fines

Category	No of books can be lent	Lending period	Max renewals	Renewal period	Due amount
Adult	2	14 days	2	14 days	Rs. 5 for lending book per day
Adult senior	4	30 days	2	30 days	Rs. 5 for lending book per day
Children	2	14 days	2	14 days	Rs.2.50 for lending book per day

Rules and Regulations

- Personal belongings (bags, parcels, personal copies of books and printed materials, file covers, umbrellas, food and drinks including water bottles, jackets, caps, cameras, or any other items that could damage the library collection) are **NOT** allowed inside the library.
All belongings must be kept at the bag counter near the entrance.
All valuables such as Mobile phones and wallets are permitted inside. (Phones should be kept in silence mode)
- All library materials taken out of the library must be checked at the library counter before leaving.
- Readers must present their belongings (such as notes) **and** library materials for inspection by the Security Officers when entering or leaving the library.
- Any noisy behavior that may disturb other readers are strictly prohibited. **Silence** should be maintained in all public reading areas.
- Borrowers are required to keep the books clean and must not fold pages or mark them with pencil or any other writing.
 - Borrowers should inform the librarian if any books are damaged before borrowing. If books are taken without notifying the librarian of existing damage, the borrower will be held responsible for any further damage.
 - In wet weather, borrowers must take care to protect the books while transporting them to and from the library.